

**Santa Barbara County
Early Childhood Mental Health – North County Request for Proposals
Bidder’s Conference April 14, 2010
Questions and Responses**

The Bidder’s Conference was held on April 14, 2010

Attendees:

Marianne Garrity, ADMHS Deputy Director
Suzanne Grimesey, ADMHS Division Chief
Christy Toma, ADMHS Contracts Manager
Sandy Fahey, ADMHS Regional Manager
Rena Smith, Family Care Network
Rebecca Robertson, Sojourn Services, Inc.
Marina Ross, Sojourn Services, Inc.
Walter Schulze, Aspiranet
Rachel Altman, CALM
Tom Sodergren, Casa Pacifica
Kimberly Valenzuela, Casa Pacifica
Deborah Holmes, CALM

Question	Response
P 2 is PCIT required? Is not a critical element of Healthy Families model	Yes. HFA suggests the use of defined evidence-based models, including those listed as required by SB County in the program on p 2
P 2 Is the 100 families an annual amount a slot capacity or during the year?	100 families is the number to be served in a FY
P 2 Is it necessary to serve 50 in Lompoc and 50 in SM based on population of SM greater	There would be some flexibility on the proportion of clients served in each area, with 100 families total
P 3 Will there be healthy families funding Is there additional Medi-cal.	The dollar award is total MHSA / ADMHS funding available for FY 10-11 with no Medi-cal expectation built in. Target population is underserved and largely not medi-cal ADMHS award is the total irrespective of any Medi-cal brought in.
P 3 What is included in startup?	Startup costs would include equipment, computers, furniture, staff brought in from other portion of agency to support program start-up
P 9 does the program provide Trauma focused model for parents as well as children?	Yes. Expertise should be embedded within the team to deal with various age children and parents
P 10 Can a child continue to be served after age 6 (PCIT)?	Services can be provided prior to sixth birthday
P 10. Referrals. Which sources would they come from	Initial referrals will be from a variety of sources; authorization of services would come through ADMH

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Can DCO3 be used?	yes
Will County provide MEDS printout or will contractor have access to it?	ADMHS’ contractors receive regular reports of client’s MC eligibility; they can also look up MC eligibility in the ADMHS MIS system using their State PIN.
Is staffing pattern flexible	Refer to Page 11 of the RFP - Staffing Requirements outlines the program roles. The desired model would suggest two three-member teams, however, the proposal will need to outline how the agency will staff the program to provide the necessary services and qualifications within the budget constraints.
P 13 What is the implementation report	Outlines the progress of startup and program implementation bimonthly for the first year of operation.
P 14 Sec. 10.B. What are the outcomes desired by the program?	Distributed attachment on Outcomes which will also be posted as a supplement to the RFP on the ADMH website. (Also, cross referenced on p. 29 Sec. A.1.g)
Can Medi-cal certification be obtained after contract award	yes
What is the Medi-cal eligibility/penetration	Expected to be low. First year of the program will provide more information on this area
Will bidder need to have an eligibility worker	no
P 19 Additional Program Requirements. Integrated Services. Is Public Health Department involved?	Program will be expected to link clients to a variety of resources including potentially PHD
Is entire packet required to be electronic?	Yes; a disc will be accepted if files are too large to email
P 28 A.1.a.iv. Assessment tools. If other sources are referring, what would the Contractor’s role be in identifying families for services?	Contractor will receive initial referral but would screen clients and families regarding fit for the program.
P 29 is a startup budget required	Yes per Page 29, 30 of the RFP and Budget Instructions posted on ADMHS’ website
Does the agency go into the pdf or transfer into word.	Each would submit their own document; there is no template to fill out
What is the required proposal formatting?	See Page 6 of the RFP for requirements. Standard formatting such as 12 pt font, 1” margins double spaced is desirable but not required